

**MINUTES  
COMMISSIONERS' MEETING  
SIXTH TAXING DISTRICT, City of Norwalk  
May 13, 2015**

**Rowayton Community Center  
8:00 p.m.**

**PRESENT:** Commissioners Tammy Langalis, John Igneri, District Fire Marshal and Property Manager Ed Carlson, District Clerk Andrea Woodworth  
**ABSENT:** Commissioner Mike Barbis, District Treasurer John Verel, District Assistant Property Manager Jason O'Donnell

The May 13, 2015 meeting of the Sixth Taxing District Commissioners was called to order by Commission Chair Tammy Langalis at 8:00 p.m. Mrs. Langalis welcomed those in attendance.

The Minutes of the February 11, 2015 meeting were approved on a Motion by Commissioner John Igneri. The approval of the March 5, 2015 meeting was postponed until the June meeting so that the Commissioners would have a chance to review them.

**NEW BUSINESS**

The Budget for the Railroad was spoken about by Mrs. Langalis who said that the Commissioners were proposing to do some work at the Railroad Station. The parking lines need to be repainted, cracks in the pavement need to be patched and landscape maintenance needs to be done. In order to have some extra funds to finance these projects, the Commissioners are proposing that one guard shift be eliminated. This shift will be the 12:15 – 5:15 shift. This would keep only one person on the westbound side. That person would need to also pay attention to the eastbound side. They are hoping to give the remaining guards a raise. The guards whose shifts are eliminated would be put on a list to be first called for substitutions. Another possibility that they plan to try out, is the acceptance of credit cards for daily parking. We're going to try this at the beach this summer. If it works well, we will institute it at the RR Station.

Tom Robinson, RR Guard Supervisor, asked who the guards at the beach were and whether or not there might be any openings for the guards who are laid off. It is thought that the guards at the beach are fully staffed. This shift elimination will not go into effect until July 1.

## MINUTES – May 13, 2015

### Page Two

Mrs. Langalis thanked Ed Carlson for painting the speed bump at the RR Station. It was asked if Ed could paint the space lines of the grassy lines? Ed said that East Coast Pavement gave us a quote a couple of years ago for cracks and paint lines. They would, undoubtedly, give us an updated estimate for the work. Mrs. Langalis asked Ed to contact them for an estimate and stress that it would be either a weekend or evening job. Both sides of the station need the white lines repainted. Tom Robinson asked if the city might be asked to come in with a sweeper to get rid of some of the debris that is there. Tammy will ask Craig Bordiere of ConnDot if they would do it. Ed got the Fire Department to do it some years ago. Ed Carlson, Property Manager, asked if the shrubs planted on the bank at the entrance to the westbound side would be replaced. Are they guaranteed? Tom had asked the project manager for the construction. They were not guaranteed, but she has asked the installer to replace them and she thinks they will. Tammy will let Tom know what they find out about the sweeping.

Mr. Robinson also said that east of the station, the pavement is sinking a little bit down the middle. Tammy wondered if some of the drain pipes might have broken. DPW filled a sinkhole. Ed Carlson said that there's a natural depression there anyway because of a grate that is there. Tom said he hasn't seen any pooling of water which means little as there's been so little rain. Piro will be asked to look at the cracks in the roadway and give us a best estimate. Somebody will have to be found to do it.

Another change at the RR Station is that the Commissioners will not again give the RCA permission to auction off "good parking spaces" at the RR Station because of all the trouble it has caused with other commuters.

The other item on Old Business is new Budget Amendments. The District Treasurer John Verel has recommended these budget modifications:

The first affects the Capital Project Fund for CC Renovations. Explanation: To re-appropriate available funds of \$242,943 in the Capital Projects Fund, CC Renovations, to the Capital Project Fund titled CC Capital Renovations account 3355. Mrs. Langalis made the following **motion**: "I, Chairwoman Langalis, move to re-appropriate available funds of \$242,943 to the Capital Project Fund titled CC Capital Renovations account 3355. Commissioner John Igneri made a motion to approve this motion which was seconded by Woody Woodworth and passed without discussion.

The next motion had to do with the Capital Project Fund for CC Renovations. Explanation: To close the completed CC Renovations projects listed below:

- CC Renovations – Other account #3350
- State Reimbursable Costs account #3352
- Other Non-reimbursable Costs account #3354.

Mrs. Langalis made the following **motion**: "I, Chairwoman Langalis, move to close the completed Capital Projects CC Renovations projects".

## **MINUTES – May 13, 2015**

### **Page Three**

The next motion had to do with increasing the operating budget. Explanation: To increase the 14/15 District Operating Budget by \$363. The increase of appropriations will be funded by the Operating Fund and moved to the Transfer Out to Capital budget line for \$363. Mrs. Langalis made the following **motion**: “I, Chairwoman Langalis, move to increase the District budget for Fiscal Year 2014/15 by increasing the Operating Budget by \$363 to the Transfer Out to Capital account”.

The next motion had to do with the Community Grants account #6350. Explanation: To re-appropriate available funds of \$40,000 in the 14/15 District Operating Budget account for Community Grants account #6350. The available appropriations will increase the General Fund and be moved to the Transfer Out to Capital budget line for \$40,000. Mrs. Langalis made the following **motion**: “I, Chairwoman Langalis, move to re-appropriate available funds of \$40,000 in the District budget for Fiscal Year 2014/15 to the Transfer Out to Capital account”.

Commissioner John Igneri made a motion to approve all the previous motions. His motion was seconded by Woody Woodworth and they all were passed without discussion.

The next motion had to do with the Capital Projects – to close complete projects. Explanation: To transfer \$363 from the Operating (General) Fund to the Capital Projects Fund to close the following completed projects:

- Kayak Rack account #3270
- BB Vehicle Replacement account #3200 – 2
- Flagpole account #3440
- PP Major Repairs – Buildings account #3620

Mrs. Langalis made the following **motion**: “I, Chairwoman Langalis, move to transfer \$363 from the Operating Fund to the Capital Projects Fund to close the completed projects”.

Commissioner John Igneri made a motion to approve Mrs. Langalis’ motion. His motion was seconded by Woody Woodworth and was approved without discussion.

### **OLD BUSINESS**

There was no Old Business

### **REPORTS**

**Commissioner John Igneri** said that he had been in a dialogue with the library urging them to get content insurance. They’re talking to an insurance agent about this. He feels that they should have directors’ and officers’ insurance if they don’t already. He expressed his pleasure at the library being totally open now after the repairs necessitated by the broken pipe and resultant flood in the library this winter.

## **MINUTES – May 13, 2015**

### **Page Four**

John Igneri said that the Treasurer's report had been accepted as submitted. The Treasurer's April 8 and May 13 reports follow, in part:

**District Treasurer**

**April 8, 2015**

**John Verel**

#### **Handouts to Commissioners\*:**

- Budget v Actual report as of March 31, 2015 for FY 14 – 15
- Treasurer's Report of Bank Balances as of March 31, 2015
- Capital Funds Project Balances report
- Report of Bills Paid in March 2015

#### **Comments on Reports:**

- **On the District Budget v Actual Report**  
Our expenses are at 75% of the budgeted expenses and our income is at 94% of the budgeted income for FY 14-15

#### **Events:**

- We are working on reconciling the RR accounts and training of the new RR supervisor
- The FY 15-16 RR Budget has been completed
- John Verel spoke with the City regarding a letter from the City stating it is ok to borrow money from the City in June to apply for CT grant.

\*Please note, these are preliminary drafts and not final audited reports.  
(Statistical reports to be attached at the end of the Minutes).

**District Treasurer**

**May 13, 2015**

**John Verel**

#### **Handouts to Commissioners\*:**

- Budget v Actual report as of April 30, 2015 for FY 14-15
- Treasurer's Report of Bank Balances as of April 30, 2015
- Capital Funds Project Balances report
- Report of Bills Paid in April 2015
- Updated Purchase Policy & Updated PO Memorandum
- Budget Amendment 1: Capital Technology account – moved to June
- Budget Amendment 2: Norwalk Land Trust to Capital CC Reno account
- Budget Amendment 3: Capital CC Reno account
- Budget Amendment 4: Capital – Closing Old Projects
- FY2015-2016 Railroad Operating Budget: DRAFT – moved to June

#### **Comments on Reports:**

- **On the District Budget v Actual Report**

**MINUTES – May 8, 2015**

**Page Five**

Our expenses are at 83% of the budgeted expenses and our income is at 95% of the budgeted income for FY 14-15.

**Events:**

- We have received paperwork for the following beach employees:  
Lexi Vierling – Lifeguard  
Susan Bucciarelli – Head Gate Guard
- We are expecting Don Wilson to return on May 16
- The Fiscal year end is quickly approaching, less than 2 months to go!

\*Please note, these are preliminary drafts and not final audited reports.  
(Statistical reports will be attached at the end of the Minutes).

<b>Report of the Fire Marshal</b>	<b>April 2015</b>	<b>Ed Carlson</b>
<u>Type of Activity</u>	<u>#</u>	<u># Man Hours</u>
Blasting Permits	***	***
Blasting Site Inspections	***	***
Building Inspections	3	4
Clerical (office) work		22
Fire Marshal Conferences	1	7
Career Development Training	1	3
Investigation(s)	1	2
Meetings: FNHCFMA	1	2
School construction	1	2
(Other)		
(Other)		
	<b>Total Man Hrs:</b>	<b>42</b>

Remarks: Fire incident of leaf bags set on fire. Under investigation by NPD Detectives and myself.

Fire Marshal Ed Carlson also reported that there had been construction fires lately. Two were at Farm Creek and one was on the corner of Henson and Crescent. Last month, there were leaf bag fires and Norwalk has also had these fires. They are being investigated to determine if they should be classified as arson or vandalism. They do have a person of interest. There have also been some other suspicious fires. Jake Raymond was called out about some other suspicious fires. One was on Bluff. One was at 2 a.m. and another one at 4 a.m.

## **MINUTES – May 13, 2015**

### **Page Six**

Ed also said that he did have some contact with the people who own the Soybel Building. They're going to change the roof line and put a cupola on top. They don't have a tenant lined up yet.

**District Property Manager**

**May 2015**

**Ed Carlson**

#### **Community Center:**

1. The asbestos tile has been remediated by a professional company and the walls painted upstairs by District personnel.
2. The dog field fence has been moved and P&R fence added to replace last of chain link fence around the property
3. Sewer connection has been completed F&G will return to crush the septic tank.

#### **Bayley Beach:**

1. The parking lot has been striped with lines and arrows. It does not last long on sections with loose millings.
2. The Carry-All vehicle has been serviced for the upcoming season.
3. The new fire lane and handicapped signs were installed where needed.

#### **Pinkney Park:**

1. Replaced damaged lamp with an H\_D (black metal). Does not match other copper ones; a new copper lamp would be approximately \$600.00
2. The bathroom renovation started May 11<sup>th</sup>.

#### **Ambler Lot:**

Plastic panels were purchased and installed on bollard lights.

A question was asked if they would be installing a heavy duty toilet that flushes right and the answer was "yes".

Ed said that the damaged curbing at the cannon and flagpole won't be ready for Memorial Day. Ed also said that he had called Norwalk customer service to ask that the Wilson Avenue sign at the flagpole be replaced. The city poured new curbing some years ago after some pressure. His suggestion is to keep calling customer service and to call DPW. Ed will call again tomorrow.

Commissioner John Igneri noted that the photograph supplied by a resident showed a sign in the middle of the road at the crosswalk near the entrance to Pinkney Park. Ed said that he had called and spoken to someone at the state and told them about the weathered striping at the crosswalk that is barely visible. John Igneri will speak with Senator Bob Duff about the need for all crosswalks in town to be better marked. Tammy said that she had asked Harold Alvord of DPW to have the cross hatching repainted in front of the Market. He said they would need permission from the state. Ed will ask a person at the state about it. He said that they had also put out the

## **MINUTES – May 13, 2015**

### **Page Seven**

sign in the middle of the road at the crosswalk near PinkneyPark. It helps a little with speed reduction. Ed said we need to keep trying to have the traffic slow down and suggested sending out emails to developers so that they can encourage their construction crews to slow down in town.

### **Report of the District Clerk**

**May 2015**

**Andrea Woodworth**

1. Applications and notices went out in early April to those who rented kayak racks last year. I have currently rented 19 of the 30 racks. Most have already been paid for. I know of a couple of more coming in. There is a “squatter” vessel on #24. I taped a sign to it and gave the owner until May 17 to remove the kayak or it would be removed for him.
2. I’m receiving many beach applications now. We’ve had our Walk-In permit processing events and processed 80 applications Saturday morning and 54 Monday evening. I had hoped that more would be in attendance. Maybe we could have a generic sign made to hang on the fence saying something like “Walk-In Beach Permit Processing Saturday morning and Monday evening at the Community Center”. We could hang it only the week before so there should be no doubt about the dates. That might bring more people in.
3. There have already been many beach events scheduled for this season and a couple of events at the Community Center. There was a FMRNS fundraiser on May 2. There is also a bridal shower on the evening of May 30. Other possibilities are in the works.
4. There has been an ongoing saga at the RR parking lot about one car being left there for long periods of time. It was moved this weekend as we had instituted a policy of not leaving vehicles for longer than 30 days. I believe it was snowed in, on purpose, a lot this winter.
5. A fruit/snack basket was sent to Dick Schock in Norwalk Hospital some time ago shortly after he was hospitalized. I’ve personally sent him a get well card to Notre Dame and will send one from the district as well, if you wish. Also, I delivered a fruit/snack basket to Bobby Essenyi after the death of his brother.
6. Our web site has been updated so that correct and current information is now there, I believe. Please let me know if anyone sees any more discrepancies.
7. There are now 110 people on the RR permit Wait List. I’m hoping a lot of those on the list will decline the offer of a permit so we can once again get through the whole Wait List, but it is doubtful.
8. I received a request via the RCA from a guy who owns a gym in Darien. He is pairing up with Down Under to put on a “Dynamic Tri”. It’s an event that will start at Down Under for a water event, following by a run to his gym and finishing with a run back to Rowayton. They would like to finish with food and drinks and would like permission to use Pinkney Park. I think your general consensus was that it would be allowed. He anticipates having a Lobster Craft and Bounty Burger trucks there to serve food. It’s to be on July 18<sup>th</sup> and nothing is going on then in Pinkney. Would you charge him a fee? I

## MINUTES – May 13, 2015

### Page Eight

will be sure to get insurance and insurance and health certificates from the trucks. (I haven't heard from him in some time and just sent him an email to see if he still plans on this).

9. I had a conversation with a resident who lives across from Pinkney Park on Rowayton Avenue. There's a picture in each of your folders exhibiting what she was talking about in reference to the need for sidewalk work and curbing. She has had several conversations with Ernie Lagoya from the CT State Traffic Dept. who recommended contacting Harold Alvord about getting funds to improve sidewalks along Rte 136 and, really, in Rowayton in general. She has left a message with him and a Paul \_\_\_\_\_ without any results. She cited funding which was appropriated last year at almost this time to improve sidewalks along Route 1 in Norwalk. She was told that if Rowayton wanted money for sidewalks, they needed to lobby for it. Apparently the state would be responsible for replacing curbing only if it were asphalt. But they don't do anything about sidewalks; and she was also inquiring about the GO SLOW IN TOWN banner as the speed of the traffic has been excessive. And, you will also notice that the striping in the crosswalk right there is almost invisible and, she claims, routinely ignored – she was nearly hit there recently. (A request to have the crosswalk repainted has been made).
10. The United Church of Rowayton has requested permission to once again hold summer services in Pinkney Park starting in July and going through Labor Day weekend (**APPROVED**)
11. Brien McMahon High School has scheduled their end of school staff picnic at Bayley Beach for June 11 this year. In the past, we have not charged them a rental fee but have collected a security deposit and they provide insurance. Can we do this on the same basis this year? (**APPROVED**)
12. The Co-op Nursery School would like to hang a banner across Rowayton Avenue to advertise their Art Show. It's usually in mid June. (**APPROVED**)
13. I have had a lot of trouble with voice mail lately. Frontier promised to allow voice mails to go to the old AT&T voice mail until I set up a mail box at the time of the final cross over on May 5. I set it up on May 6 only to find messages from mid-April there. They've all been answered and problems resolved. Frustrating, though. I will be sending out the usual speeding letters to the clubs and beaches along Roton and Pine Point. Would you like any changes this year – or additions? (**NO**)
14. Our RR renewal date is June 13. The RR letters will be going out within the next two weeks. They went out at the end of May last year and I think more people remembered than when I sent them out at the middle of May.

(We should ask the RCA about the Slow Down in Town banner)

### Community Policing

**Joe Jensen** just commented that he has noticed a lot of trucks cutting through and the number seems to have increased. This violates the No Thru Trucks ordinance.

**MINUTES – May 13, 2015**

**Page Nine**

Mr. Jensen was asked to patrol construction sites for vandalism when he is patrolling around this summer. Joe passed out his proposed schedule for patrol.

A motion to adjourn the meeting was made by Commissioner John Igeneri and seconded by Woody Woodworth. The May meeting of the Commissioners of the Sixth Taxing District of the City of Norwalk was adjourned at 9:00 p.m.

Respectfully submitted,  
Andrea Woodworth  
Clerk, 6<sup>th</sup> Taxing District